**Appendix A: Weekly Monitoring Report**

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| --- | --- |
| Group No: 1 | Date: 14/May/2018 (dd/mmm/yyyy) |
| Supervisor Name: Lin Zhao | |
| Project Title: directie | |
| Project Leader Name: Chua Wei | Signature: Chua Wei |

**1. Student weekly performance summary**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Adm. No. | Name | No. of hours present | Progress1 | Remarks |
| 1.1639290 | Chua Wei | 16 | A |  |
| 2.1626120 | Chia Kwee Cheng | 16 | A |  |
| 3.1625893 | Ng Hong Yao | 16 | A |  |
| 4.1626203 | Tay Wei Sern | 16 | A |  |
| 5.1626555 | Garick Chong Jun Kang | 16 | A |  |

1 State whether: A=On Schedule B=Ahead Schedule for no. of days C=Behind Schedule for no. of days

**2. Weekly Scrum.**

|  |  |  |
| --- | --- | --- |
| Week No: 3 Date: 14/May/2018 (dd/mmm/yyyy) | | |
| Members | Project Progress | Description |
| Chua Wei  1639290 | Last week’s Progress  (What he has accomplished since last meeting?) | Demonstrated a simple continuous speech-to-text recognition and text-to-speech |
| This week deliverables  (What he is going to do before the next meeting?) | When a user says the word ‘directie’, it should activate the text-to-speech, and prompt the user to say something |
| Obstacles  (What obstacles are in the way?) | Speech Recognition plugin is hard to find, and the current plugin has no stop function, need to implement by myself |
| Chia Kwee Cheng  1626120 | Last Week’s Progress  (What he has accomplished since last meeting?) | Managed to get the shortest distance script working and able to give the direction when a user has reached a beacon point |
| This week deliverables  (What he is going to do before the next meeting?) | Need to do accuracy for the beacon (when a user has reached a certain distance to the beacon) |
| Obstacles  (What obstacles are in the way?) | None |
| Ng Hong Yao  1625893 | Last week’s Progress  (What he has accomplished since last meeting?) | Created an API with my own method and make a single lambda function for all API requests for beacon and facility |
| This week deliverables  (What he is going to do before the next meeting?) | Going to focus on testing the API that I have created and make adjustment on the API and lambda function if needed |
| Obstacles  (What obstacles are in the way?) | New to AWS API gateway, have to spend time learning the new features and many things to be setup in API |
| Tay Wei Sern  1626203 | Last Week’s Progress  (What he has accomplished since last meeting?) | Done the Project architecture |
| This week deliverables  (What he is going to do before the next meeting?) | Have the project documentation updated and wireframes/logo put in |
| Obstacles  (What obstacles are in the way?) | None |
| Garick Chong Jun Kang  1626555 | Last week’s Progress  (What he has accomplished since last meeting?) | Designed Logo and more wireframes |
| This week deliverables  (What he is going to do before the next meeting?) | Refine the wireframes and update with our project supervisor |
| Obstacles  (What obstacles are in the way?) | There are difficulties designing the logo, and there are limited apps for visually impaired, hence have difficulty researching |
| Name6/Admin No. | Last Week’s Progress  (What he has accomplished since last meeting?) |  |
| This week deliverables  (What he is going to do before the next meeting?) |  |
| Obstacles  (What obstacles are in the way?) |  |

# Appendix B: Weekly Attendance for Group Form

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| Group No: 1 | Date: 14/May/2018 (dd/mmm/yyyy) |
| Supervisor Name: Lin Zhao | |
| Project Title: directie | |
| Project Leader Name: Chua Wei | Signature: Chua Wei |

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| --- | --- | --- | --- | --- | --- |
| Name | Adm. No. | Date | Time-in | Time-out | Reasons for absence/lateness |
| Chua Wei | 1639290 | **08/05/18** | **0800** | **1000** |  |
| **09/05/18** | **0800** | **1300** |  |
| **10/05/18** | **1400** | **1600** |  |
| **11/05/18** | **0900** | **1800** |  |
|  |  |  |  |
| Chia Kwee Cheng | 1626120 | **08/05/18** | **0800** | **1000** |  |
| **09/05/18** | **0800** | **1300** |  |
| **10/05/18** | **1400** | **1600** |  |
| **11/05/18** | **0900** | **1800** |  |
|  |  |  |  |
| Ng Hong Yao | 1625893 | **08/05/18** | **0800** | **1000** |  |
| **09/05/18** | **0800** | **1300** |  |
| **10/05/18** | **1400** | **1600** |  |
| **11/05/18** | **0900** | **1800** |  |
|  |  |  |  |
| Tay Wei Sern | 1626203 | **08/05/18** | **0800** | **1000** |  |
| **09/05/18** | **0800** | **1300** |  |
| **10/05/18** | **1400** | **1600** |  |
| **11/05/18** | **0900** | **1800** |  |
|  |  |  |  |
| Garick Chong Jun Kang | 1626555 | **08/05/18** | **0800** | **1000** |  |
| **09/05/18** | **0800** | **1300** |  |
| **10/05/18** | **1400** | **1600** |  |
| **11/05/18** | **0900** | **1800** |  |
|  |  |  |  |

Note:

1. Weekly attendance for group form is to be submitted to your supervisor every Monday morning.

2. Attendance shall be marked according to time-table.

1. Lateness or absenteeism without acceptable valid reasons or M/C shall be marked as absent.